



**AGENDA for a *SPECIAL***  
**FINANCE**  
**STANDING COMMITTEE**  
**VALLEY COUNTY WATER DISTRICT**  
**14521 RAMONA BOULEVARD,**  
**BALDWIN PARK, CALIFORNIA**  
**Monday, August 20, 2012 AT 4:00 P.M.**

**COMMITTEE MEMBERS:**

Director Jonathan Contreras, Chairperson  
Vice President Lenet Pacheco, Co-Chair  
Director Armando Macias, Alternate

**ITEMS FOR DISCUSSION**

1. 2012-2013 Capital Improvement Budget
2. 2012-2013 General Operating Budget - Including Approved Rate Adjustment
3. Adjustments to 2012-2013 Proposed General Operating Budget
  - Proposed Cost of Living Adjustment and Effect on Expenses

**NEXT MEETING:**           **To be determined.**

**cc:**                   **Board of Directors**  
                          **E-Mail Distribution List**

*In compliance with the Americans with Disabilities Act, if you have a disability, and you need a disability-related modification or accommodation to participate in this meeting, please contact the District at 626-338-7301. Requests must be made as early as possible and at least one full business day before the start of the meeting.*



**VALLEY COUNTY WATER DISTRICT  
2012-2017 CAPITAL IMPROVEMENT BUDGET  
5-Year Outline**

Project Title / Description:	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	TOTALS
<b>Customer Service and Office Equipment</b>						
Website Design ( <a href="http://www.vcwd.org">http://www.vcwd.org</a> )	\$ 15,000					\$ 15,000
Administrative office copier, scanner, and fax machine			\$ 15,000			\$ 15,000
Operations office copier, scanner, and fax machine	\$ 12,000					\$ 12,000
Automated meter reading program				\$ 500,000		\$ 500,000
<b>Wells, Pump Facilities, and Operations</b>						
Clinton O. Nixon Facility electrical panel replacement (Per ACWA/JPIA requested Arc Flash analysis) (4)	\$ 48,000					\$ 48,000
Paddy Lane Facility electrical panel replacement (Per ACWA/JPIA requested Arc Flash analysis) (2)	\$ 24,000					\$ 24,000
All pumping facilities SCADA system upgrade installation				\$ 300,000		\$ 300,000
Arrow Hwy / Live Oak Ave land purchase	\$ 4,000,000					\$ 4,000,000
Arrow Hwy / Live Oak Ave reservoir construction (2)	\$ 7,500,000					\$ 7,500,000
Clinton O. Nixon Facility booster pump station and transmission line for reservoir construction	\$ 1,100,000					\$ 1,100,000
Big Dalton Well engineering source water assessment			\$ 100,000			\$100,000
Big Dalton Well refurbishment and reactivation of required treatment facilities			\$ 2,500,000	\$ 2,500,000		\$ 5,000,000
<b>Water Main Replacements</b>						
Ardilla Avenue from Chetney Street to Howellhurst Drive - 525' mainline; 7 services	\$ 78,750					\$ 78,750
Howellhurst Drive from Ardilla Ave to Willow Avenue - 700' mainline; 25 services, 1 fire hydrant	\$ 105,000					\$ 105,000
Swanee Lane from Howellhurst Drive to Ardilla Ave - 700' mainline; 22 services	\$ 105,000					\$ 105,000
Navilla Place - 650' mainline, 19 services, 1 fire hydrant		\$ 97,500				\$ 97,500
Willow Avenue from Root Street to Howellhurst Drive - 1200' mainline; 27 services		\$ 180,000				\$ 180,000
Chetney Street from Puente Avenue t Willow Avenue - 1300' mainline		\$ 195,000				\$ 195,000
Clydewood Street - 1,000' mainline; 28 services		\$ 165,000				\$ 165,000



**VALLEY COUNTY WATER DISTRICT  
2012-2017 CAPITAL IMPROVEMENT BUDGET  
5-Year Outline**

<b>Project Title / Description:</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>	<b>FY 2014-15</b>	<b>FY 2015-16</b>	<b>FY 2016-17</b>	<b>TOTALS</b>
<b>Buildings</b>						
Administrative Office Upgrades - Exterior roofline fascia replacement and painting; interior carpet replacement		\$ 15,000				\$ 15,000
Administrative Office - Relocation to Operations Facility; remodel of Operations Facility					\$ 5,000,000	\$ 5,000,000
Clinton O. Nixon Facility - Exterior office building and garage painting	\$ 45,000					
<b>Vehicles and Equipment</b>						
Purchase 1/2 ton utility truck (Replaces Unit #04-17)	\$ 22,000					\$ 22,000
Purchase 1/2 ton utility truck (Replaces Unit #03-08)	\$ 22,000					\$ 22,000
Purchase 1/2 ton utility truck (Replaces Unit #04-13)	\$ 22,000					\$ 22,000
Purchase 1/2 ton utility truck (Replaces Unit #04-16)		\$ 22,000				\$ 22,000
Purchase 1/2 ton utility truck (Replaces Unit #04-15)		\$ 22,000				\$ 22,000
Purchase 1/2 ton utility truck (Replaces Unit #04-14)		\$ 22,000				\$ 22,000
Purchase 1 ton dump truck (Replaces Unit #99-42)		\$ 55,000				\$ 55,000
<b>BPOU Treatment Facility (Funded under BPOU Project Agreement)</b>						
Nitrate by-pass pipeline for water blending	\$ 665,000					\$ 665,000
<b>Totals</b>	<b>\$ 13,763,750</b>	<b>\$ 773,500</b>	<b>\$ 2,615,000</b>	<b>\$ 3,300,000</b>	<b>\$ 5,000,000</b>	<b>\$ 25,407,250</b>

VALLEY COUNTY WATER DISTRICT  
2012-2013 GENERAL OPERATING BUDGET

BUDGET SUMMARY (Including Approved Rate Adjustment - 09/01/12) (Including 1.0% COLA Committee Recommendation)	FISCAL YEAR 2011-2012					BUDGET YEAR 2012-2013	
	ADOPTED BUDGET	YTD (06/12 - 83%)	PROJECTED (07/12-08/12)	PROJECTED YEAR END	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b>REVENUE</b>							
Water Sales & Service	4,798,312	3,887,607.02	967,953.45	4,855,560.47	101%	5,960,418	24%
Non-Operating Revenue	317,770	386,394.88	11,534.27	397,929.15	125%	338,924	7%
<b>Total Revenue</b>	<b>5,116,082</b>	<b>4,274,002</b>	<b>979,488</b>	<b>5,253,489.62</b>	<b>103%</b>	<b>6,299,342</b>	<b>23%</b>
<b>EXPENSE</b>							
Salaries	1,422,945	1,070,807.53	274,584.48	1,345,392.01	95%	1,558,558	10%
Benefits	1,268,595	825,315.05	378,418.23	1,203,733.28	95%	1,296,396	2%
Energy	548,723	335,530.62	115,472.94	451,003.56	82%	550,314	0%
System Maintenance	1,299,899	1,892,456.26	131,612.05	2,024,068.31	156%	1,107,391	-15%
Service & Supply	806,747	571,498.88	139,603.70	711,102.58	88%	687,501	-15%
<b>Total Expense</b>	<b>5,346,909</b>	<b>4,695,608.34</b>	<b>1,039,691.40</b>	<b>5,735,299.74</b>	<b>107%</b>	<b>5,200,160</b>	<b>-3%</b>
<b>OPERATING INCOME (LOSS) FROM OPERATIONS</b>	<b>(230,827)</b>	<b>(421,606.44)</b>	<b>(60,203.68)</b>	<b>(481,810.12)</b>	<b>209%</b>	<b>1,099,182</b>	<b>-476%</b>
<b>REVENUE - CAPITAL IMPROVEMENT FUNDING</b>							
Capital Improvement Charge	802,025	565,715.81	192,110.73	757,826.54	94%	904,441	13%
Water System Access Fee	10,000	37,240.00	-	37,240.00	372%	10,000	0%
<b>Total Revenue - Capital Improvement Funding</b>	<b>812,025</b>	<b>602,955.81</b>	<b>192,110.73</b>	<b>795,066.54</b>	<b>98%</b>	<b>914,441</b>	<b>13%</b>
<b>AVAILABLE FOR CAPITAL IMPROVEMENT</b>	<b>\$ 581,198.00</b>	<b>\$ 181,349.37</b>	<b>\$ 131,907.05</b>	<b>\$ 313,256.42</b>	<b>54%</b>	<b>\$ 2,013,623</b>	<b>246%</b>

VALLEY COUNTY WATER DISTRICT  
2012-2013 GENERAL OPERATING BUDGET

REVENUE (Includes Approved Rate Adjustment - 09/01/12)	FISCAL YEAR 2011-2012					BUDGET YEAR 2012-2013	
	ADOPTED BUDGET	YTD (06/12 - 83%)	PROJECTED (07/12-08/12)	PROJECTED YEAR END	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b>WATER SALES AND SERVICE</b>							
411-0100 Miscellaneous Water Revenue	7,674	8,945.30	2,058.47	11,003.77	143%	8,214	7%
413-0100 Water - Consumption Charge	2,131,842	1,752,705.73	497,018.36	2,249,724.09	106%	3,037,791	42%
413-0110 Water - Ready to Serve Charge	2,413,974	1,927,943.47	420,576.60	2,348,520.07	97%	2,673,792	11%
413-0130 Construction Meter Use Charge	25,667	22,943.83	4,206.36	27,150.19	106%	27,533	7%
423-0200 Second Notice Fee	41,509	34,616.00	6,950.00	41,566.00	100%	41,540	0%
423-0210 Final Notice Fee	61,920	47,970.00	12,315.00	60,285.00	97%	60,120	-3%
423-0220 Disconnection Notice Fee	9,945	7,995.00	1,620.00	9,615.00	97%	16,200	63%
423-0230 After Hours Service Fee	240	170.00	20.00	190.00	79%	-	-100%
423-0240 Returned Check Fee	700	840.00	120.00	960.00	137%	1,920	174%
423-0250 Cut Lock Fees	1,200	900.00	100.00	1,000.00	83%	400	-67%
423-0260 Meter Tampering Fees	324	-	324.00	324.00	0%	-	0%
423-0270 Unauthorized Usage Fees	1,125	1,050.00	150.00	1,200.00	107%	1,500	33%
423-0300 Utility Service Application Fee	74,160	61,220.00	12,360.00	73,580.00	99%	78,780	6%
423-0310 Account History Request Fee	200	200.00	20.00	220.00	110%	200	0%
423-0320 Meter Test Fee	-	-	-	-	0%	-	0%
423-0330 Uncollectible Account Recovery	1,152	1,106.69	114.66	1,221.35	106%	1,328	15%
434-0400 Backflow Compliance Monitoring	25,000	17,196.00	10,000.00	27,196.00	109%	9,000	-64%
434-0410 Fire Flow Test Fee	1,680	1,805.00	-	1,805.00	107%	2,100	25%
434-0420 Will Serve Letter Fee	-	-	-	-	0%	-	0%
<b>Total Water Sales and Service Revenue</b>	<b>4,798,312</b>	<b>3,887,607.02</b>	<b>967,953.45</b>	<b>4,855,560.47</b>	<b>101%</b>	<b>5,960,418</b>	<b>24%</b>
<b>NON-OPERATING REVENUE</b>							
451-0600 Interest Revenue	43,255	32,343.61	10,655.97	42,999.58	99%	42,783	-1%
451-0610 Unrealized Gain/Loss on Investment	-	-	-	-	0%	-	0%
451-0700 LA County Property Tax	215,238	235,968.87	7,087.00	243,055.87	113%	236,798	10%
451-0900 Miscellaneous Revenue	59,277	118,082.40	(6,208.70)	111,873.70	189%	56,843	-4%
451-0910 Gain on Sale of Assets	-	2,200.00	10,000.00	12,200.00	0%	2,500	0%
<b>Total Non-Operating Revenue</b>	<b>317,770</b>	<b>386,394.88</b>	<b>11,534.27</b>	<b>397,929.15</b>	<b>125%</b>	<b>338,924</b>	<b>7%</b>
<b>TOTAL REVENUE</b>	<b>\$ 5,116,082</b>	<b>\$ 4,274,001.90</b>	<b>\$ 979,487.72</b>	<b>\$ 5,253,489.62</b>	<b>103%</b>	<b>\$ 6,299,342</b>	<b>23%</b>

VALLEY COUNTY WATER DISTRICT  
GENERAL OPERATING BUDGET 2012-2013

EXPENSE - SALARIES (Including 1.0% COLA Committee Recommendation)	FISCAL YEAR 2011-2012					BUDGET YEAR 2012-2013	
	ADOPTED BUDGET	YTD (06/12 - 83%)	PROJECTED (07/12-08/12)	PROJECTED YEAR END	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b>EMPLOYEE SALARY EXPENSE</b>							
511-1000 Certification Differential	21,600	12,100.00	4,400.00	16,500.00	76%	18,000	-17%
511-1020 Labor-Community Relations	3,784	2,805.68	-	2,805.68	74%	3,950	4%
511-1030 Labor-Management & Administration	198,852	155,508.19	41,560.11	197,068.30	99%	285,419	44%
511-1060 Labor-Continuing Ed & Training	11,111	9,555.13	500.00	10,055.13	90%	7,839	-29%
512-1030 Labor - General Manager Contract	107,316	82,314.00	24,376.50	106,690.50	99%	131,904	23%
513-1070 Labor-Customer Service	67,642	53,121.37	12,683.25	65,804.62	97%	70,030	4%
513-1075 Labor-Meter Readers	92,979	71,205.87	17,399.25	88,605.12	95%	95,783	3%
513-1080 Labor-Accounting Services	226,152	167,186.22	44,516.25	211,702.47	94%	233,840	3%
514-1010 Labor-Production & Pumping Maintenance	180,478	139,980.45	34,591.12	174,571.57	97%	186,332	3%
514-1020 Labor-Distribution & Service Maintenance	333,785	245,129.86	62,977.50	308,107.36	92%	339,374	2%
514-1021 Standby-Distribution System	30,632	22,394.09	4,478.82	26,872.91	88%	27,444	-10%
514-1030 Labor-Water Quality & System Sampling	49,708	36,980.13	8,938.51	45,918.64	92%	48,150	-3%
514-1031 Labor-Cross Connection	3,933	2,973.89	933.93	3,907.82	99%	5,030	28%
514-1040 Labor - Utility Vehicles & Fleet Maintenance	2,134	1,714.20	342.84	2,057.04	96%	2,113	-1%
514-1050 Labor - Operations Safety	1,818	177.62	100.00	277.62	15%	1,818	0%
<i>Total Employee Salary Expense</i>	1,331,924	1,003,146.70	257,798.08	1,260,944.78	95%	1,457,026	9%
<b>DIRECTOR STIPEND EXPENSE</b>							
516-1030 Director Stipend	91,021	67,660.83	16,786.40	84,447.23	93%	101,532	12%
<i>Total Director Stipend Expense</i>	91,021	67,660.83	16,786.40	84,447.23	93%	101,532	12%
<b>TOTAL EXPENSE - SALARIES</b>	<b>\$ 1,422,945</b>	<b>\$ 1,070,807.53</b>	<b>\$ 274,584.48</b>	<b>\$ 1,345,392.01</b>	<b>95%</b>	<b>\$ 1,558,558</b>	<b>10%</b>

VALLEY COUNTY WATER DISTRICT  
2012-2013 GENERAL OPERATING BUDGET

EXPENSE - BENEFITS (Including 1.0% COLA Committee Recommendation)	FISCAL YEAR 2011-2012					BUDGET YEAR 2012-2013	
	ADOPTED BUDGET	YTD (06/12 - 83%)	PROJECTED (07/12-08/12)	PROJECTED YEAR END	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b>GROUP INSURANCE EXPENSE</b>							
521-1100 Employee Health Insurance Premium	278,575	209,751.45	44,051.81	253,803.26	91%	284,805	2%
521-1110 Employee Dental Insurance Premium	23,856	19,838.83	3,904.05	23,742.88	100%	25,037	5%
521-1120 Employee Self-Insured Dental Reimbursements	13,263	7,732.50	773.25	8,505.75	64%	9,858	-26%
521-1130 Employee Vision Insurance Premium	5,266	4,274.58	814.74	5,089.32	97%	5,153	-2%
521-1140 Employee Disability Insurance Premium	10,591	8,377.38	1,934.22	10,311.60	97%	10,888	3%
521-1150 Employee Life Insurance Premium	2,016	1,618.40	327.88	1,946.28	97%	2,135	6%
521-1160 Employee Employee Assistance Program	882	654.90	134.52	789.42	90%	882	0%
521-1170 Retiree Benefit Premiums	206,457	146,724.49	29,714.10	176,438.59	85%	177,174	-14%
526-1100 Director Health Insurance Premium	59,954	49,670.27	10,199.32	59,869.59	100%	63,779	6%
526-1110 Director Dental Insurance Premium	4,864	4,520.91	847.66	5,368.57	110%	5,277	8%
526-1120 Director Self-Insured Dental Reimbursements	1,007	2,218.12	200.00	2,418.12	240%	2,459	144%
526-1130 Director Vision Insurance Premium	1,351	1,104.15	220.20	1,324.35	98%	1,322	-2%
526-1150 Director Life Insurance Premium	225	181.90	39.40	221.30	98%	246	9%
526-1160 Director Employee Assistance Program	221	177.00	35.40	212.40	96%	221	0%
<i>Total Group Insurance Expense</i>	608,528.00	456,844.88	93,196.55	550,041.43	90%	589,236	-3%
<b>RETIREMENT PLAN EXPENSE</b>							
521-1200 CalPERS Retirement Contributions	371,843	277,027.22	69,584.66	346,611.88	93%	390,067	5%
521-1210 Employee FICA Contributions	86,498	64,747.18	16,020.68	80,767.86	93%	88,074	2%
521-1220 Employee Medicare Contributions	20,667	15,642.88	3,746.77	19,389.65	94%	21,052	2%
521-1230 OPEB Contributions	161,867	-	191,885.41	191,885.41	119%	191,150	18%
526-1210 Director FICA Contributions	5,643	4,194.97	1,040.76	5,235.73	93%	6,040	7%
526-1220 Director Medicare Contributions	1,320	873.61	243.40	1,117.01	85%	1,413	7%
<i>Total Retirement Plan Expense</i>	647,838	362,485.86	282,521.68	645,007.54	100%	697,796	8%
<b>OTHER BENEFIT EXPENSE</b>							
521-1300 Uniforms	6,840	3,881.12	2,500.00	6,381.12	93%	6,840	0%
521-1310 General Benefit Fund	5,389	2,103.19	200.00	2,303.19	43%	2,524	-53%
<i>Total Other Benefit Expense</i>	12,229	5,984.31	2,700.00	8,684.31		9,364	
<b>TOTAL EXPENSE - BENEFITS</b>	<b>\$ 1,268,595</b>	<b>\$ 825,315</b>	<b>\$ 378,418</b>	<b>\$ 1,203,733</b>	<b>95%</b>	<b>\$ 1,296,396</b>	<b>2%</b>

VALLEY COUNTY WATER DISTRICT  
2012-2013 GENERAL OPERATING BUDGET

EXPENSE - ENERGY	FISCAL YEAR 2011-2012					BUDGET YEAR 2012-2013	
	ADOPTED BUDGET	YTD (06/12 - 83%)	PROJECTED (07/12-08/12)	PROJECTED YEAR END	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b><u>PUMPING ENERGY EXPENSE</u></b>							
534-1500 Pumping-Electric	530,618	324,395.08	109,551.12	433,946.20	82%	533,190	0%
534-1510 Pumping-Gas	322	168.57	51.24	219.81	68%	237	-26%
<i>Total Pumping Energy Expense</i>	530,940	324,563.65	109,602.36	434,166.01	82%	533,427	0%
<b><u>UTILITIES ENERGY EXPENSE</u></b>							
533-1400 Utilities-Administration Office	10,686	6,629.66	3,443.44	10,073.10	94%	10,325	-3%
534-1420 Utilities-Plants	748	571.64	144.86	716.50	96%	719	-4%
534-1430 Utilities-Operations Office	6,349	3,765.67	2,282.28	6,047.95	95%	5,843	-8%
<i>Total Utilities Energy Expense</i>	17,783	10,966.97	5,870.58	16,837.55	95%	16,887	-5%
<b>TOTAL EXPENSE - ENERGY</b>	<b>\$ 548,723</b>	<b>\$ 335,530.62</b>	<b>\$ 115,472.94</b>	<b>\$ 451,003.56</b>	<b>82%</b>	<b>\$ 550,314</b>	<b>0%</b>



VALLEY COUNTY WATER DISTRICT  
2012-2013 GENERAL OPERATING BUDGET

EXPENSE - SYSTEM MAINTENANCE	FISCAL YEAR 2011-2012					BUDGET YEAR 2012-2013	
	ADOPTED BUDGET	YTD (06/12 - 83%)	PROJECTED (07/12-08/12)	PROJECTED YEAR END	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b><u>FACILITY MAINTENANCE EXPENSE</u></b>							
544-1600 Production & Pumping Maintenance	60,138	25,493.86	5,098.77	30,592.63	51%	49,530	-18%
544-1610 Security	1,717	1,476.65	134.09	1,610.74	94%	1,776	3%
544-1700 Distribution & Service Maintenance	140,947	82,145.62	16,429.12	98,574.74	70%	113,569	-19%
544-1710 Paving & Concrete Maintenance	46,956	30,071.43	6,014.29	36,085.72	77%	39,307	-16%
544-1715 Permits & Assessments	14,236	11,613.43	5,277.65	16,891.08	119%	15,956	12%
544-1720 Underground Service Alert	1,947	1,000.91	200.18	1,201.09	62%	1,251	-36%
544-1730 Inventory Adjustment	14,000	-	14,000.00	14,000.00	100%	10,000	-29%
<i>Total Facility Maintenance Expense</i>	279,941	151,801.90	47,154.10	198,956.00	71%	231,389	-17%
<b><u>WATER MAINTENANCE EXPENSE</u></b>							
544-1830 Water Quality & System Sampling	66,678	30,850.63	9,254.64	40,105.27	60%	45,404	-32%
544-1831 Cross Connection	871	380.25	31.69	411.94	47%	450	-48%
544-1840 District Newsletter and CCR	13,500	4,301.07	2,700.00	7,001.07	52%	12,000	-11%
544-1900 MWD Connection Fee	720	546.68	185.01	731.69	102%	740	3%
544-1910 MWD Purchased Water	-	-	-	-	0%	-	0%
544-1911 Covina Irrigating Purchased Water	64,175	-	38,250.00	38,250.00	60%	79,475	24%
544-2000 Watermaster Admin & In-Lieu Assessment	120,882	87,443.91	34,036.61	121,480.52	100%	118,730	-2%
544-2010 Watermaster Replacement Water Assessment	-	-	-	-	0%	-	0%
544-2020 Leased Water Rights	709,929	1,573,929.00	-	1,573,929.00	222%	576,000	-19%
544-2040 WQA Assessment	43,203	43,202.82	-	43,202.82	100%	43,203	0%
552-2290 Urban Water Management Plan	-	-	-	-	0%	-	0%
<i>Total Water Maintenance Expense</i>	1,019,958	1,740,654	84,458	1,825,112	179%	876,002	-14%
<b>TOTAL EXPENSE - SYSTEM MAINTENANCE</b>	<b>\$ 1,299,899</b>	<b>\$ 1,892,456.26</b>	<b>\$ 131,612.05</b>	<b>\$ 2,024,068.31</b>	<b>156%</b>	<b>\$ 1,107,391</b>	<b>-15%</b>

VALLEY COUNTY WATER DISTRICT  
2012-2013 GENERAL OPERATING BUDGET

EXPENSE - SERVICE & SUPPLY	FISCAL YEAR 2011-2012					BUDGET YEAR 2012-2013	
	ADOPTED BUDGET	YTD (06/12 - 83%)	PROJECTED (07/12-08/12)	PROJECTED YEAR END	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b>ADMINISTRATION &amp; GENERAL EXPENSE</b>							
551-2200 Engineering	5,000	-	-	-	0%	5,000	0%
551-2220 Consultant Contracts	-	-	-	-	0%	-	0%
551-2300 Liability & Property Insurance	98,670	78,618.35	16,445.00	95,063.35	96%	97,435	-1%
551-2310 Workers Compensation Insurance	32,454	19,808.34	13,272.00	33,080.34	102%	33,294	3%
551-2400 Community Relations	25,576	19,897.21	7,000.00	26,897.21	105%	13,474	-47%
551-2410 Water Conservation Products	-	-	-	-	0%	-	0%
551-2600 Computer Hardware Maintenance	35,674	23,710.14	11,600.00	35,310.14	99%	35,395	-1%
551-2601 Computer Software Maintenance	25,147	16,186.11	8,377.95	24,564.06	98%	26,991	7%
551-2610 Computer Equipment Purchase	5,597	2,093.43	500.00	2,593.43	46%	4,089	-27%
551-2660 General Postage	2,825	2,546.14	200.00	2,746.14	97%	3,142	11%
551-2830 Personnel & Administration	16,896	3,175.97	250.00	3,425.97	20%	1,747	-90%
551-2840 District Memberships & Dues	25,253	23,292.30	-	23,292.30	92%	25,134	0%
551-2850 Property Tax Administration Fee	3,297	2,795.62	-	2,795.62	85%	3,075	-7%
551-2860 Bank Account Fees	11,290	7,579.94	2,168.08	9,748.02	86%	10,627	-6%
552-2210 Legal	80,752	47,312.64	26,000.00	73,312.64	91%	79,994	-1%
552-2211 Litigation	5,543	-	-	-	0%	5,000	-10%
552-2230 Auditing Fee	11,974	6,991.49	5,000.00	11,991.49	100%	17,000	42%
552-2500 Continuing Education & Training	12,062	11,163.84	-	11,163.84	93%	10,780	-11%
552-2520 General Manager Travel & Meetings	3,021	257.36	25.00	282.36	9%	2,296	-24%
552-2530 Administration Travel & Meetings	1,620	520.22	50.00	570.22	35%	2,199	36%
552-2620 Administration Office Equipment	2,221	1,536.22	-	1,536.22	69%	4,541	104%
552-2621 Administration Equipment Repairs	2,666	1,218.62	-	1,218.62	46%	1,462	-45%
552-2630 Administration Communications	15,680	12,751.73	2,550.35	15,302.08	98%	15,401	-2%
552-2640 Administration Office Supplies	17,914	14,900.86	2,850.94	17,751.80	99%	18,678	4%
552-2650 Administration Office Maintenance	18,580	14,883.66	1,711.12	16,594.78	89%	16,588	-11%
553-2100 Utility Billing Printing	22,392	19,325.43	3,055.11	22,380.54	100%	23,678	6%
553-2110 Utility Billing Postage	39,807	33,441.61	6,231.94	39,673.55	100%	42,288	6%
553-2115 Electronic & Online Billing Service Fees	17,339	13,932.88	3,114.09	17,046.97	98%	17,555	1%
553-2120 Cash Drawers Over & Short	100	123.59	5.00	128.59	129%	100	0%
553-2130 Uncollectible Account Write-Offs	12,825	7,612.51	5,120.82	12,733.33	99%	12,825	0%
556-2690 Election Expense	85,320	85,320.00	-	85,320.00	0%	-	0%
<b>Total Administration &amp; General Expense</b>	<b>637,495</b>	<b>470,996.21</b>	<b>115,527.40</b>	<b>586,523.61</b>	<b>92%</b>	<b>529,788</b>	<b>-17%</b>

EXPENSE - SERVICE & SUPPLY	FISCAL YEAR 2010-2011					BUDGET YEAR 2011-2012	
	ADOPTED BUDGET	YTD (06/11 - 83%)	PROJECTED (07/11-08/11)	PROJECTED YEAR END	% TO BUDGET	PROPOSED BUDGET	% OF CHANGE TO ADOPTED BUDGET
<b><u>OPERATIONS OFFICE &amp; EQUIPMENT EXPENSE</u></b>							
554-1910 Operations Safety	6,100	2,372.09	3,000.00	5,372.09	88%	5,896	-3%
554-1920 Small Tools Purchase	5,100	1,432.16	2,000.00	3,432.16	67%	4,131	-19%
554-1970 Expense for System Installation	(5,000)	-	(5,000.00)	(5,000.00)	100%	(5,000)	0%
554-2240 Maps & Atlas	6,000	920.00	-	-	0%	6,000	0%
554-2250 Department of Public Health Fee	5,000	1,988.07	-	1,988.07	40%	5,000	0%
554-2510 Operator Certification Fees	1,100	1,210.00	-	1,210.00	110%	800	-27%
554-2540 Operations Travel & Meetings	3,255	908.15	150.00	1,058.15	33%	3,200	-2%
554-2620 Operations Equipment Purchase	2,000	-	1,800.00	1,800.00	90%	2,000	0%
554-2621 Operations Equipment Repairs	2,000	1,057.14	500.00	1,557.14	78%	2,000	0%
554-2630 Operations Communications	24,500	18,277.10	2,864.73	21,141.83	86%	22,933	-6%
554-2640 Operations Office Supplies	5,206	4,450.36	734.68	5,185.04	100%	5,206	0%
554-2650 Operations Office Maintenance	12,058	8,475.80	1,728.60	10,204.40	85%	9,100	-25%
554-2710 Utility & Fleet Vehicle Maintenance	14,686	9,408.72	2,367.83	11,776.55	80%	12,795	-13%
554-2720 Gasoline	34,829	26,938.87	5,387.78	32,326.65	93%	35,820	3%
554-2730 Heavy Machinery Maintenance	18,011	5,959.85	2,254.45	8,214.30	46%	15,000	-17%
554-2740 Diesel Fuel	4,242	1,415.36	1,798.49	3,213.85	76%	4,148	-2%
<i>Total Operations Office &amp; Equipment Expense</i>	139,087	84,813.67	19,586.56	103,480.23	74%	129,029	-7%
<b><u>DIRECTOR EXPENSE</u></b>							
556-2520 Director Travel & Meetings	25,000	12,783.76	4,000.00	16,783.76	67%	25,000	0%
556-2640 Director Office Supplies	1,376	1,123.86	200.00	1,323.86	96%	1,546	12%
556-2680 Director Board Meetings	3,789	1,781.38	289.74	2,071.12	55%	2,138	-44%
<i>Total Director Expense</i>	30,165	15,689.00	4,489.74	20,178.74	67%	28,684	-5%
<b>TOTAL EXPENSE - SERVICE &amp; SUPPLY</b>	<b>\$ 806,747</b>	<b>\$ 571,498.88</b>	<b>\$ 139,603.70</b>	<b>\$ 710,182.58</b>	<b>88%</b>	<b>\$ 687,501</b>	<b>-15%</b>

**VALLEY COUNTY WATER DISTRICT  
2012-2013 GENERAL OPERATING BUDGET  
Expenses - Cost of Living Adjustment**

**PROJECTED EXPENSES - Assumptions based without proposed cost of living adjustment**

Expense	Type	2012-2013 Proposed Budget
Salaries	Operating	1,540,678
Benefits	Operating	1,291,906
Energy	Operating	550,314
System Maintenance	Operating	1,097,391
Service & Supply	Operating	687,501
<b>TOTAL PROJECTED EXPENSE</b>		<b>\$ 5,167,790</b>

**CHANGE IN PROJECTED EXPENSES - Assumptions including 2.0% recommended cost of living adjustment**

Expense	Type	2012-2013 Change in Proposed Budget
Salaries	Operating	27,535
Benefits	Operating	8,851
Energy	Operating	-
System Maintenance	Operating	-
Service & Supply	Operating	-
<b>TOTAL PROJECTED CHANGE IN EXPENSE</b>		<b>\$ 36,386</b>

**CHANGE IN PROJECTED EXPENSES - Assumptions including 1.0% alternative cost of living adjustment**

Expense	Type	2012-2013 Change in Proposed Budget
Salaries	Operating	13,774
Benefits	Operating	4,490
Energy	Operating	-
System Maintenance	Operating	-
Service & Supply	Operating	-
<b>TOTAL PROJECTED CHANGE IN EXPENSE</b>		<b>\$ 18,264</b>

**WATER INDUSTRY SALARY SURVEY AND COMPARISON  
FOR THE 2012 - 2013 BUDGET YEAR**

**Water District Survey**

WATER DISTRICTS	CONTACT		TOTAL STAFF	COLA Increase		POSITIONS SURVEYED - Monthly Salary Range (Min - Max)			
	Phone	Name		Effective Date	%	Utility Service Worker I	Utility Service Worker Supervisor	Accounting Technician I	Accounting Supervisor
Valley County Water District	(626) 338-7301	Lynda Noriega	24	Pending		3,900 - 5,117	4,738 - 6,217	3,369 - 4,421	4,738 - 6,217
Beaumont-Cherry Valley Water District	(951) 845-9581	Melissa Bender	27	01/01/12	3.50%	2,363 - 2,900	3,172 - 3,894	2,442 - 2,998	N/A
East Valley Water District	(909) 889-9501	Kerrie	58	N/A	0.00%	N/A	5,800 - 7,048	N/A	5,519 - 6,710
La Crescenta County Water District	(818) 248-3925	Ron Mitchell	32	07/01/12	1.90%	3,462 - 4,419	4,931 - 6,293	3,597 - 4,590	5,252 - 6,934
Laguna Beach County Water District	(949) 494-1041	Michelle Boyd	40	07/01/12	2.00%	3,511 - 5,046	6,443 - 9,262	4,267 - 6,134	8,004 - 11,506
La Habra Heights County Water District	(562) 697-6769	Tammy Wagstaff	10	07/01/12	2.00%	3,546 - 4,393	4,580 - 5,960	3,771 - 4,629	6,089 - 9,396
Monte Vista Water District	(909) 624-0035	Betty Conti	34	07/01/12	1.50%	3,068 - 4,026	6,163 - 8,087	3,548 - 4,657	6,163 - 8,087
Newhall County Water District	(661) 259-3610	June Sforza	31	07/01/12	2.20%	3,433 - 4,172	5,111 - 6,212	3,433 - 4,172	5,795 - 7,826
Orchard Dale Water District	(562) 941-0114	Karen Harris	8	07/01/12	2.80%	3,346 - 4,483	4,898 - 6,563	4,282 - 5,738	7,136 - 9,562
Rowland County Water District	(562) 697-1726	Martha Brecht	24	07/01/12	2.00%	3,839 - 4,799	5,250 - 6,564	4,738 - 6,217	9,182 - 11,478
San Gabriel County Water District	(626) 287-0341	Barbara Carerra	14	01/01/12	3.00%	3,600 - 4,376	5,839 - 7,097	4,192 - 5,095	N/A
Walnut Valley County Water District	(909) 595-7554	Regina Vasquez	54	01/01/12	2.75%	3,344 - 5,222	6,337 - 9,395	3,171 - 4,950	4,628 - 7,229
West Valley Water District	(909) 875-1804	Yolanda Ramirez	58	N/A	0.00%	3,004 - 4,026	5,394 - 7,230	3,004 - 4,026	4,893 - 6,557
Yorba Linda Water District	(714) 701-3035	Miguel Serna	77	Negotiations	0.00%	3,396 - 4,138	5,268 - 6,419	3,396 - 4,138	5,017 - 6,113
Yucaipa Valley Water District	(909) 797-5119	Sara Onate	54	N/A	0.00%	3,418 - 4,273	4,790 - 5,910	N/A	N/A

**Water Agency Survey**

WATER AGENCY	CONTACT		TOTAL STAFF	COLA	
	Phone	Name		Effective Date	%
Upper San Gabriel Valley Water District	(626) 443-2297	Evelyn	11	07/01/12	0.00%
San Gabriel Valley Municipal Water District	(626) 969-7911	Linda	5	07/01/12	2.00%
Three Valleys Municipal Water District	(909) 621-5568	James Linthicum	22	07/01/12	3.36%
Main San Gabriel Basin Watermaster	(626) 815-1300	Lupe	9	07/01/12	2.20%
San Gabriel Basin Water Quality Authority	(626) 338-5555	Mary	6	07/01/12	1.50%

**Survey COLA Analysis**

SOURCE	STATISTICS			
	Hi	Low	Average	Median
Water Districts	3.50%	0.00%	1.69%	2.00%
Water Agencies	3.36%	0.00%	1.81%	2.00%
Combined	3.50%	0.00%	1.75%	2.00%

**CONSUMER PRICE INDEX SURVEY AND ANALYSIS  
FOR THE 2012-2013 BUDGET YEAR**

**Consumer Price Index - Percentages**

	Jul-11	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12
	2.4%	2.4%	3.1%	2.8%	3.0%	2.2%	2.1%	2.1%	2.0%	1.5%	1.6%	1.6%

**CPI Index Analysis**

SOURCE	STATISTICS		
	HI	Low	Average
12-Month (Jun 10-May 11)	3.10%	1.50%	2.23%

**COLA RECOMMENDATION**

2.0%

**APPROVED COLA HISTORY**

	FY 2007-2008	FY 2008-2009	FY 2009-2010	FY 2010-2011	FY 2011-2012
3.7%	4.0%	0.0%	0.0%	1.0%	1.0%